



Grants Under The Arts Act, 2003 Application Form 2021.

Applications must be received by Louth County Council by 4pm Thursday 6th May 2021

AREA OF ARTISTIC ACTIVITY

1. Activity of Applicant or Applicant organisation

- | | | | |
|-------------------|--------------------------|----------------------|--------------------------|
| Visual Arts | <input type="checkbox"/> | Theatre | <input type="checkbox"/> |
| Community Arts | <input type="checkbox"/> | Film/Mixed Media | <input type="checkbox"/> |
| Traditional Arts | <input type="checkbox"/> | Music | <input type="checkbox"/> |
| Literature/Poetry | <input type="checkbox"/> | Arts Education | <input type="checkbox"/> |
| Dance | <input type="checkbox"/> | Film & Video | <input type="checkbox"/> |
| Festival | <input type="checkbox"/> | Mentorship/ | <input type="checkbox"/> |
| Other | <input type="checkbox"/> | Please specify _____ | |

Amount requested	€
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APPLICANT DETAILS	
Name of Applicant Or Name of Organisation	
Address of Applicant or Applicant Organisation Please supply EIRCODE	
Contact email	
Contact Telephone	

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Website address if applicable	
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I confirm that I am a resident in County Louth	YES <input data-bbox="678 302 753 369" type="checkbox"/>
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Artistic Achievements
Tell us about yourself (or your arts organization). Provide a brief introduction to yourself and an outline of your recent artistic achievements.
(150 Words Max)

ARTISTIC PROPOSAL DESCRIPTION
Pleas provide a short summary of the proposal for which you are seeking funding support. Include details on what you aim to achieve, who will be involved, outputs - where it will take place, end results etc. (500 Words Max)

Benefit to your Artistic Practice

Describe how this funding will benefit your artistic practice. (100 Words Max)

Timeline

Please outline key timelines for your projects (100 Words Max)

Evaluation

Describe how you document and evaluate your project. (100 words Max)

Acknowledgment of Create Louth Grant Funding

If successful, outline how you will acknowledge the Create Louth grant Funding received (100 Words Max)

FINANCIAL INFORMATION

Please give details of all of your project costs (attach a separate budget if necessary).

The budget should include the total cost of the activity you are applying for, and of that total the amount you are seeking from Louth County Council.

Evidence will need to be shown as to how you reached this total amount by itemising all related items and costs.

Include all proposed financial expenditure including for example if applicable: artist fees, facilitator fees, venue hire, equipment hire, materials, publicity, printing, insurance etc. Also include proposed financial income from other grants * (please specify), private sponsorships, workshops, sale of art works, ticket sales etc.

Estimated Expenditure:

Estimated Income:

Total Expenditure	€		
Total Income	€		
Total Amount Sought	€		
Have you received or applied for other sources of public funding? (circle as appropriate)	YES	NO	
If yes please state the source and amount of other grant funding*			
PPS number or Tax Reference number or charitable No. (CHY)			

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I have read and understood the information and criteria applicable to the fund and agree to comply in full therewith. I certify that all information provided in this application, and all information given in any documentation submitted in support of the application is truthful and accurate and that I have not applied to any other Local Authority for funding this event.

Name: Block Capitals _____

Signed: _____

Date: _____

On behalf of: _____

(Organisation name if applicable)

How to Apply:

Applications can be emailed to arts@louthcoco.ie or by post to The Arts Service, Louth County Council, County Hall, St Alphonsus Road, Dundalk, Co. Louth A91 KFW6

Accompanying limited documentation can be included as appropriate.

Applications must be received by Louth County Council by 4pm Thursday 6th May 2021

(Please note the building may not be open due to restrictions)

Note the application must be completed in full – if not your application will be considered invalid.

GUIDELINES

IMPORTANT INFORMATION, PLEASE READ CAREFULLY

Who is eligible to apply?

Applications are invited from professional practising artists, in all art forms and genres. An Arts organisation may apply who involve professional artists in their work/proposal. Applicants must be resident in County Louth.

Who is not eligible to apply?

- Anyone under 18 years of age
- Undergraduate students
- Anybody in full-time education

If I am successful how do I draw down the Fund?

Payment will be made following adjudication and notification of success.

Payment will be by Electronic Funds Transfer only. Bank details must be submitted to facilitate transfer. Successful applicants will receive a Letter of Offer that will form the contract between Louth County Council and the organiser and will detail all conditions and requirements. All successful applicants must provide the following bank details: Name/Address of Bank/ Account Number/ Sort Code/IBAN/BIC Number.

A list of successful projects will be published on the Louth County Council website

www.louthcoco.ie

Acknowledgement

Create Louth must be credited in all publicity materials, publications PR and or media interviews and its logo included in any printed matter relating to the event or project.

Disclaimer – please read carefully. It will be a condition of any application for funding under the terms and conditions of the Grant Fund that the applicant has read, understood and accepted the following:

Louth County Council shall not be liable to the applicant or any other party, in respect of any loss, damage or costs of any nature arising directly or indirectly from:

1. The application or the subject matter of the application.
2. The rejection for any reason of any application. Louth County Council shall not be held responsible or liable, at any time in any circumstances, in relation to any matter whatsoever arising in connection with the administration of activities.
3. By submitting an application, applicants agree to the processing and disclosure of the applicant's information by Louth County Council, and to other third parties if required, for fund administration, reporting, evaluation and audit purposes; and successful applicants further consent to the disclosure of this information (e.g. name of successful applicant, amount of award, etc.) by these parties in connection with the marketing or promotion.
4. Louth County Council agree to employ appropriate measures to keep applicants' data safe and secure, to prevent its unauthorised or accidental disclosure, access or alteration; and to ensure that personal data will be processed only in accordance with the relevant provisions of the Data Protection regulations.

Criteria

All Applications are assessed on the basis of information supplied in each application, and are awarded marks on three criteria:

- Contribution to Social inclusion (20%);
- Innovation and Quality of proposed Artwork (50%);
- Past experience, qualifications and commitment of applicants (30%).

The following must be clearly demonstrated in your application:

- Individuals should include a current C.V. and an artist's statement, in their applications.
- Groups should include a current C.V. from all artists/facilitators taking part in projects.
- Applications must be completed in full, if not your application will be considered invalid.
- Assistance will be given only in respect of specific future activities and not towards the payment of debts arising from previous events.
- Applicants who have previously received arts grant awards from Louth County Council in previous years must state the dates of all awards and the amounts received.
- Applicants who have previously received an arts grant from Louth Local County Council in previous years will be asked to furnish the council with receipts and proof of how this money was spent, and evidence of accreditation.
- Details of any other funding sources or grant applications being sought.
- If your application involves working with young people you must have a child protection policy.
- CreateLouth must be credited in all publicity materials, publications PR and or media interviews and its logo included in any printed matter relating to the event or project.
- All applications must be received by the closing time and date; no late applications will be accepted.
- Please be aware that the awarding of this grant funding is subject to compliance with all statutory requirements and those pertaining to the venue as well as child safeguarding. Failure to comply will result in the grant funding being revoked.
- Please also adhere to the current covid-19 health restrictions in place at the time of event/programme.
- Do not under any circumstances include unique, irreplaceable material with your application; Louth County Council will not be responsible for any such material, or the return of any material.
- A proposal which does not have an artistic objective, for example: Charity, heritage, general recreation, sport, will not be covered under this scheme.
- All applications must include an up to date tax clearances certificate, and an up to date certified statement of accounts. The grant awarded must be used for the project applied for.
- Applicants must be over 18 years of age.
- Funded projects may be subject to a post event review that will include financial cost performance.