

CHECKLIST FOR APPLICANTS FOR ALL AWARDS AND BURSARIES

- (a) *There are no application forms for the Scheme for Grants under the Arts Act 2003, the Tyrone Guthrie Centre Regional Bursary, or the Drama League of Ireland Summer School Scholarship. Applicants should refer to these Awards' relevant Information Sheet.*
- (b) *The application form should be completed personally, unless assistance is required in the case of minors or people with disabilities. By signing the application form, you undertake to have read, and to be bound by, the conditions attached to it.*
- (c) *Do not, under any circumstances, send unique, irreplaceable material with your application. Louth Local Authorities will not be responsible for any such material.*
- (d) *Ensure that everything you send is clearly labelled with your name, and contact details. If sending slides or photographs in support of your application, ensure that they include title, dimensions, and in the case of slides, viewing arrows.*
- (e) *All applications must be received by the closing time and date. Late applications will not be considered.*
- (f) *No applications can be accepted by email.*
- (g) *Individual applicants must supply their P.P.S. number.*
- (h) *Information submitted by applicants must be true and an accurate representation of the facts.*
- (i) *All applications, irrespective of the address of the applicant within Louth, must be sent to - The Arts Office, Dundalk Town Council, Town Hall, Crowe Street, Dundalk, County Louth.*