



COMHARILE CHONTAE LAOISE LAOIS COUNTY COUNCIL

Co-ordinator, Music Generation Laois

County Laois is among the three counties that were recently selected for participation in Round 2 of Music Generation – the U2 and Ireland Funds supported National Music Education programme which aims to help children and young people access vocal and instrumental tuition in their locality. (www.musicgeneration.ie).

In response, Laois County Council, on behalf of Laois School of Music Ltd. and Laois Music Education Partnership, seeks to employ a Music Coordinator to implement its strategic plan for music education and the provision of instrumental and vocal tuition for children and young people in County Laois. The successful candidate should have adequate understanding of music education across a range of ages, genres of music and contexts, from pre-school age to young adults in formal and informal settings.

Qualifications for Post:

- An appropriate qualification in music, music education or related area from a recognised Institution is desirable.
- A postgraduate qualification in arts administration is desirable.

Experience

- Minimum of 3 years work experience in arts administration preferable in the area of music education and/or music development.
- Experience of executing all aspects of music and arts education policies.
- A successful track record of initiating, managing and developing arts projects.
- Experience in organising Continued Professional Development for Music Professionals is desirable.

Person Profile

- Highly motivated individual, with a passion and vision for music education.
- Demonstrates capacity to champion, energise, motivate and deliver successful results.
- Has the ability to establish, develop and sustain a range of partnerships.
- Demonstrates flexibility in their approach to work.
- Has the ability to manage and motivate staff.
- Has excellent communication skills.
- Has sufficient capacity to effectively manage budgets.
- Own transport essential with full, clean driving licence

ROLE DESCRIPTION

Management & Co-ordination

- Establish and co-ordinate the delivery of the strategic plan of Music Generation Laois.
- Budget management.
- Staff management.
- Programme management.
- Marketing / PR management.
- Responsibility for Evaluation and Quality Assurance.
- Administration.

Partnership

- Has the ability to network, build and develop partnerships with agencies, organisations, groups and individuals within the public, private, community and voluntary sectors.
- Access additional sources of funding.

Project Development

- Develop the breadth and scope of the Music Generation Laois in response to local needs.
- Establish programming links with education / arts / music / music education organisations locally, regionally and nationally.
- Develop and maintain on going evaluation and quality assurance.
- Work with vocal and instrumental tutors in the design and development of programming and in promoting further professional development of tuition staff.

Participation in the National Programme

- Work with Music Generation in establishing, developing and evaluating the services of Music Generation Laois.
- Participate in the Music Generation National Network.
- Work with Music Generation on public awareness and advocacy initiatives.
- Report to Music Generation as required.

Music Generation Laois

- Report on a weekly basis to the Arts Officer of Laois County Council and provide quarterly updates to the Music Generation Laois Steering Committee.
- Convene meetings, prepare agendas, write and circulate minutes and prepare reports.
- Carry out any other duties as may be assigned from time to time.

Tenure: A fixed term contract of three years will apply from commencement.

The provisions of the Unfair Dismissals Acts 1977 to 1993 shall not apply to the termination of this contract for reason only of the expiry of the time period stipulated above.

Reporting: The candidate will be required to report to the Arts Officer or other nominated employee on an ongoing basis regarding the work programme, operation, management and continuous development of the Music Generation Laois and to co-operate in full with the agreed management structure established for this purpose.

Headquarters: The candidate will be based in Aras an Chontae, Laois County Council and may be asked to work at, and from, other locations throughout the Council's area from time to time.

Hours of work: The Project Co-ordinator will work for a 35 hour week. Attendance outside normal office hours will be required and flexibility to meet the needs of Music Generation Laois will be required. Time off in lieu will apply where appropriate.

Annual Leave: 23 days per annum.

Garda Vetting: This post is subject to Garda Vetting.

Child Protection: Co-Ordinator must undertake training in Child Protection.

Full details about Music Generation are available on www.musicgeneration.ie.

Candidates are advised to refer to the Music Generation National Guidelines available on www.musicgeneration.ie.

Applicants invited for interview will be required to give a ten-minute presentation outlining their approach to the role of Co-ordinator.

Music Generation Laois is funded by U2 and The Ireland Funds, Laois County Council Arts Office, Laois V.E.C. and Laois Partnership Co.Ltd.



Ireland's National Music Education Programme
A Music Network initiative, funded by U2 & The Ireland Funds



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LAOIS COUNTY COUNCIL

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PARTICULARS OF POSITION

- 1.** The office is wholetime, temporary and pensionable.

Persons who become pensionable employees of a local authority who are liable to pay the Class A rate of PRSI contribution will be required in respect of their superannuation to contribute to the local authority at the rate of 1.5% of their pensionable remuneration plus 3.5% of net pensionable remuneration (i.e. pensionable remuneration less twice the annual rate of social insurance old age contributory pension payable at the maximum rate to a person with no adult dependant or qualified children).

Persons who become pensionable employees of a local authority who are liable to pay the Class D rate of PRSI contribution will be required in respect of their superannuation to contribute to the local authority at the rate of 5% of their pensionable remuneration.

All persons who become pensionable employees of a local authority will be required in respect of the Local Government (Spouses and Childrens Contributory Pension) Scheme to contribute to the local authority at the rate of 1.5% of their pensionable remuneration in accordance with the terms of the Scheme.

In accordance with the Public Service Superannuation (Miscellaneous Provisions) Act 2004 the minimum age at which pensions may be paid to persons who become pensionable officers and are deemed "new entrants" in accordance with the Act, is 65 years.

- 2. PROBATION:**

Where a person who is not already a permanent employee of a local authority is appointed, the following provisions shall apply:

- (a) there shall be a period after such appointments take effect, during which such person shall hold such post on probation,
- (b) such period shall be six months but the Manager may, at his/her discretion, extend such period,
- (c) such person shall cease to hold the post at the end of the period of probation, unless during such period, the Manager has certified that the service of such person is satisfactory.

3. SALARY:

The salary shall be fully inclusive and shall be as determined from time to time. The holder of the office shall pay to the local authority any fees or other monies (other than inclusive salary) payable to and received by him/her by virtue of his/her office or in respect of services which he/she is required by or under any enactment to perform.

Current Salary Scale

€40,000

4. HEALTH:

For the purposes of satisfying the requirement as to health it will be necessary for each successful candidate, before he/she is appointed, to undergo at his/her expense a medical examination by a qualified medical practitioner to be nominated by the local authority. On taking up appointment, the expense of the medical examination will be refunded to the candidate.

5. DRIVING LICENCE/CAR:

When required to do so, holders of the post shall hold a full driving licence for Class B vehicles and, shall drive a motor car in the course of their duties and for this purpose provide and maintain a car to the satisfaction of the local authority. The vehicle must be properly taxed and insured and Laois County Council indemnified against any claims.

6. RETIREMENT AGE:

Retirement Age is determined in accordance with the Public Service Superannuation (Miscellaneous Provisions) Act 2004. Should the person appointed be deemed a "new entrant" in accordance with the Act, he/she will not be required to retire at age 65. In all other cases the person appointed will on reaching the age of 65, cease to hold office.

7. RESIDENCE:

The holder of the post shall reside in the district in which his/her duties are to be performed or within a reasonable distance thereof.

8. RECRUITMENT:

Pursuant to Article 8 of the Local Government (Appointment of Officers) Regulations, 1974 the Minister has given directions as follows:

- (a) Selection of candidates for appointment shall be by means of an open competition or an interview conducted by or on behalf of the local authority. The merits of candidates shall be assessed by reference to their suitability for appointment, general knowledge and intelligence with extra credit for educational qualifications and experience of value, if any.
- (b) Panels may be formed on the basis of such interviews. Candidates whose names are on a panel and who satisfy the local authority that they possess the qualifications declared for the position and that they are otherwise suitable for appointment may within the life of the panel be appointed as appropriate vacancies arise.

Laois County Council reserves the right to shortlist candidates in the manner it deems most appropriate. Shortlisting will be on the basis of information supplied on the application form.

9.. COMMENCEMENT:

The local authority shall require persons to whom an appointment is offered to take up such appointment within a period of not more than one month and if they fail to take up the appointment within such period or such longer period as the local authority in it's absolute discretion may determine, the local authority shall not appoint him/her



MUSIC GENERATION LAOIS

Vision Statement

Developing and nurturing a love of music and active participation in live music-making for all children and young people of Laois, through a framework of services which reflects best practice in music education provision nationally and internationally, so that each may achieve their full potential in music.

Mission and Artistic Intention

Laois Music Education Partnership's (MEPs) mission is to ensure design, development and delivery of a high-quality, relevant, inclusive, integrated and sustainable performance music education service which is accessible to all children and young people in County Laois.

To build upon the partnership experience and successful outputs from the Laois School of Music and other existing music education provision within the county, to develop additional access to professional tutors and performers delivering a range of innovative and inclusive vocal, instrumental and multi genre programmes at local level through the seed funding provided by Music Generation.

Aims and Objectives of Music Generation Laois

- Develop meaningful engagement with children and young people through performance music education
- Design develop and deliver a range of multi-genre performance based music education services which respond to the needs of the children and young people of Laois and which presents a greater diversity of music education provision than presently available in the county.
- Facilitate communication with the children and young people of County Laois to input into the continued development of relevant music education programmes
- Respond to current and emerging social inclusion challenges within the county
- Utilise the strengths of the individual members of the strategic partnership to ensure cohesive and integrated provision across the county
- Create an integrated approach for connectivity with stated policy objectives of MEP partners

- Extend and develop scholarship programmes with partner organisations
- Add value to existing performance music education provision. Build on the success of the Laois Music School and other existing performance music education provision
- Develop a pathway for progression for individuals with identified and/or exceptional musical talent
- Create additional connectivity with relevant agencies and organisations to seek accreditation (FETAC) for specified programme activity under the Laois MEP
- Deliver quality and excellence in service provision. Manage and maintain quality and excellence of the services provided by the Laois MEP
- Attract and retain the highest calibre of tutors
- Develop a framework for continued evaluation and ongoing development of music education services which respond to emerging needs of individuals and communities
- Support the professional development of music practitioners/tutors. Provide access to professional development supports for tutors in relation to music education pedagogies and development of their practice
- Provide performance opportunities for professional musicians
- Developing a community for shared learning and best practice in performance music education
- Provide resources and funding to support the LMEP beyond the term of the Music Generation funding. Maintain and develop relationships and communication with key stakeholders for continued commitment to Laois MEP beyond the term of the Music Generation funding

It is anticipated the following outcomes will be achieved for Music Generation Laois:

For Children & Young People

- Improved access to performance music education
- Increased opportunities for live performance
- Increased access to professional music practitioners and quality musical instruments
- A pathway for progression in music
- Involvement in designing music services

For Music Practitioners

- Increased career opportunities
- Increased value of the artist within the community
- Access to professional development supports
- Involvement in framing multi and cross genre programme development
- Opportunities for performance, collaborative practice

For Communities

- A mechanism through the Laois MEP to have their voices heard
- Increased access and inclusion at local level to quality music education services
- Further connectedness and partnership between agencies
- Increased awareness of the value of creativity in building vibrant and cohesive communities
- Increased pride in the children and young people of their community

Structural Developments

- Implementation of the MEP Strategic Plan
- Further integration of music education services in the county
- Consolidation of the Laois MEP as a sustainable model provision
- Increased awareness of the possibilities of partnership

RANGE OF GENRES AND PROGRAMME STRANDS

COMMUNITY SCHOOLS PROGRAMME – CHORAL DEVELOPMENT

For Primary and Secondary School pupils throughout the County to have the experience of performance music education within their own school or Community Group setting.

Musical genres covered by this programme include;
Classical Orchestral, Brass Ensemble (Swing / Jazz) Guitar Ensemble (Multi-genre).
Choral - Secular, Classical, Traditional and Modern Choral

LAOIS SCHOOL OF ROCK

A collaborative community initiative which aims to provide a safe, fun, creative environment for young people to engage in under the Music Generation project.

Musical genres covered by this programme include; Rock, Pop, Indie, Garage, Rap

THE MUSIC BOX

A programme which has been specifically designed and developed for children with special needs in association with existing agencies responsible for special needs provision in the county.

STAMPEDE DRUMMING PROJECT

A programme to establish a core group of young people in Laois who will explore, learn and perform as drum ensembles throughout the county.

Musical genres covered by this programme include; World Music

NA PÍOB AIRÍ UILEANN – PIPE UP INITIATIVE

Laois MEP has partnered with Na Píobairí Uilleann (NPU) to deliver their programme entitled **Pipe Up** – a national structured programme of tuition and mentoring on the Uilleann Pipes.

Musical genres covered by this programme include; Traditional arts

LAOIS SCHOOL OF MUSIC BRASS & HARP SCHOOL INITIATIVES

The Harp and Brass programme elements will be in addition to the current range of instrumental provision offered by the Laois School of Music.

Music Generation Laois will also be responsible for:

- Professional Development Programme for Tutors
- Developing and Managing an Instrument Bank and Music Library for the County



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